

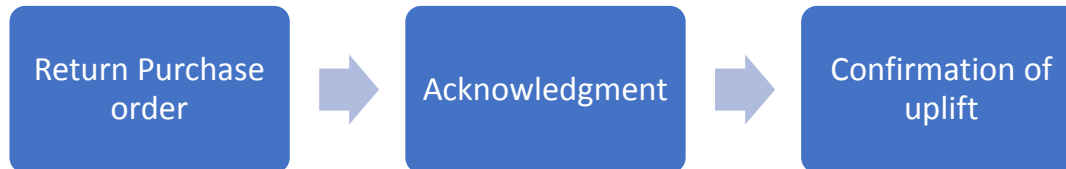
EDI trading with B&Q – dropship to customer

Below are the messages required for delivery to customer. The messages must be processed in the correct sequence

Delivery to customer flow



Uplift from customer (returns) flow



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Purchase Order/Return Purchase Order

- Orders will be expressed in eaches
- Each EDI file will contain one order
- Changes/cancellation to PO can be sent until ASN is received
- Sent within minutes of customers placing/amending the order via store or internet

Acknowledgement

- To be sent once vendor receives order (within 4 days max)
- Must be for the full quantity on the PO
- Further acknowledgement required in response to an amended purchase order
- Acknowledgement for order cancellation is not required

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Advance Shipping Notification (ASN)

- To be sent on despatch
- Must contain the actual quantity planned to be delivered
- Can be for lower quantity than ordered/acknowledged
- Items not being delivered must be included with zero quantity
- Must not exceed the quantity ordered
- Only one ASN per PO is allowed
- You will receive notification of success or rejection for each ASN transmission to a single e-mail address of your choice

Confirmation of Delivery/Uplift

- Must be sent once the order has been delivered or uplifted – but not before
- Cannot be for a quantity greater than the ASN (for delivery)
- Can be for a quantity smaller than the ASN (for delivery)
- Must not include products not on the ASN (for delivery)

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Invoice

- Must not be sent until after delivery confirmation
- Must not include products not on the delivery confirmation
- You can only send one invoice per delivery confirmation
- Invoicing queries will be communicated from our Supplier Accounts team
- For uplifts, debit notes are sent by e-mail from the Supplier Accounts team

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There's a few things that need to happen to get ready for your first orders. Here's what to expect.

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|------------------------|--|
| Interconnection | <p>We'll be setting up the interconnection between our EDI mailboxes at our VAN operated by OpenText</p> <p>You will need to set up your EDI platform to prepare to receive messages from our mailbox and to transmit to us</p> |
| Message implementation | <p>We will have supplied you with detailed TRADACOMS message specifications for Customer PO, Acknowledgement, ASN, Delivery Confirmation, Invoice</p> <p>We need you to confirm to us once you have implemented these messages and are ready to test</p> |
| Message testing | <p>We'll need to check that you can successfully receive and send messages in the required formats</p> <p>Testing for PO, Acknowledgement, ASN, Delivery Confirmation and Invoice will be conducted as live messages, although we won't expect a delivery!</p> |
| Going live | <p>Once testing is complete we will inform you and our Supply Chain team that ordering can begin</p> <p>The B&Q EDI team are here to assist in any EDI query that may arise: EDI@b-and-q.co.uk</p> |