

# EDI trading with B&Q – delivery to stores

Below are some of the key points relating to our EDI requirements. You may also find it useful to refer to the Kingfisher vendor manual (VOR 3A).

## Purchase Order

- Purchase orders will detail requirements expressed in base units (Eaches) unless you have supplied our product data department with GTINs for pack units
- You must notify your B&Q Supply Chain Analyst of any problems fulfilling orders on time and in-full



## Handling Unit ASN

- We must receive your valid ASN before you attempt delivery
- Cannot be for a quantity larger than the PO
- Items not being delivered must be omitted, zero quantities are not permitted
- You will receive notification of success or rejection for each ASN transmission to a single e-mail address of your choice
- Rejected ASNs must not be delivered until resolved. Deliveries without valid ASN may be refused



## Physical Delivery

- You must have sent a successful ASN before attempting delivery
- Handling Units on the ASN must reflect the physical packing of the stock
- Delivery to our stores must be accompanied by a manifest which includes the list of handling units being delivered, and prominently shows the ASN reference number
- A sample copy of your manifest will need to be approved by our GFR team



## Invoice

- Invoice must only be sent after delivery has taken place
- The invoice must make reference to the ASN and only contain the items delivered
- Invoicing queries will be communicated from our Supplier Accounts team

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There's a few things that need to happen to get ready for your first orders. Here's what to expect.

Interconnection	<p>We'll be setting up the interconnection between our EDI mailboxes at our VAN operated by OpenText</p> <p>You will need to set up your EDI platform to prepare to receive messages from our mailbox and to transmit to us</p>
Message implementation	<p>We will have supplied you with detailed TRADACOMS message specifications for Store PO, HU ASN, Invoice</p> <p>We need you to confirm to us once you have implemented these messages and are ready to test</p>
Message testing	<p>We'll need to check that you can successfully receive and send messages in the required formats</p> <p>Testing for PO, ASN and Invoice will be conducted as live messages, although we won't expect a delivery!</p>
Going live	<p>Once testing is complete we will inform you and our Supply Chain team that ordering can begin</p> <p>The B&amp;Q EDI team are here to assist in any EDI query that may arise: <a href="mailto:EDI@b-and-q.co.uk">EDI@b-and-q.co.uk</a></p>